

PGUSD Safety Advisory Committee Meeting Agenda

Date: September 30, 2026

Time: 5:00-7:00 PM

Location: Jesse Bray Conference Room, District Office

Welcome and Introductions (5 minutes) (Barbara Martinez)

- Mission of District Safety Advisory Committee

Mission: The mission of the Pacific Grove Unified School District Safety Committee is to foster a safe, secure, and supportive learning environment for all students, staff, and visitors across our campuses.

Our committee is dedicated to:

Collaboration: Bringing together diverse stakeholders, including parents, educators, administrators, community members, and first responders, to work collectively on identifying and addressing safety concerns.

Insights: Utilizing a multi-faceted approach to gather insights and feedback from various perspectives, ensuring a comprehensive understanding of safety needs and challenges within our school district.

Strategy Development: Developing and implementing evidence-based strategies and protocols to enhance safety measures, including emergency preparedness, threat assessment, crisis response, and prevention initiatives.

Continuous Improvement: Regularly reviewing and evaluating safety protocols, procedures, and practices to ensure effectiveness and relevance in addressing evolving safety threats and concerns.

Communication: Facilitating open and transparent communication channels between the school district, stakeholders, and the broader community to promote awareness, understanding, and engagement in safety initiatives

I. E Bike Safety and PGUSD Protocols: (Barbara/Linda,Chief Day)

A. Draft AR/BP Language

1. [E-Bike Safety and Campus Registration Presentation](#)
2. [BP 5142.2 Safe Routes to School](#)
3. [DRAFT E-Bike AR](#)
4. [Condensed AR Language: DRAFT](#)

B. PGPD Bike Safety Booth at Butterfly Bazaar (Oct. 3rd)

C. Committee Discussion

II. Big Five Updates: (Barbara)

A. Grade Level Trauma Informed Practices

B. Wildfire Communication and Evacuation Plan (AB2968)

Phase 1 – Research and Assessment

- Review AB 2968 requirements and current state guidance.
- Review current Fire Hazard Severity Zone maps for each campus.
- Identify site-specific wildfire vulnerabilities.
- Review our existing Big Five protocols and determine where wildfire-specific procedures need to be added.

Phase 2 – Local Coordination

- Meet with the Monterey Fire Department and other emergency response partners.
- Identify primary and alternate refuge locations.
- Review evacuation routes and transportation considerations.
- Establish criteria for evacuation decision-making.
- Develop communication and coordination procedures.

Phase 3 – Plan Development

- Draft the PGUSD Wildfire Response Plan.
- Integrate the plan with our Comprehensive School Safety Plans.
- Develop site-specific procedures and checklists.
- Align terminology and procedures with our existing Big Five Safety Protocols.

Phase 4 – Training and Exercises

- Train administrators and staff.
- Conduct a wildfire tabletop exercise.
- Review evacuation and reunification procedures.
- Make revisions based on feedback and lessons learned.

Phase 5 – Finalization and Implementation

- Complete the CSSP updates.
- Review the plan with appropriate district and community partners.
- Present the plan through the appropriate district approval process.
- Implement annual review and training procedures.

III. Annual Safety Trainings: (Barbara)

- A. [Link](#) to site training matrix
- B. [Link](#) to District training matrix
[Link](#) to Preparedness Month
- C. Committee Discussion

IV. Facilities Master Plan (Measure B): (Josh)

- A. Safety Projects
 1. [Projects Presentation](#)

2. Discuss Future and Deferred Site Security Projects (PGHS, PGMS)
3. Committee Discussion

V. Committee Discussion:

- A. Other Committee Discussion

VI. Adjournment:

- A. Next Meeting January 2027 - Time and exact date TBD